



Job title: Course Advisor

Number of openings: 1-2

Location: Golf Shop

Duration of job: Summer season

Dates: May-Sept

Days worked: 3-5 days

Weekend work: As scheduled

Supervisor: Head Golf Professional

Hourly Rate: \$19.00

Benefits – Holiday Bonus, 401k plan, Educational Scholarship, Dining and Retail discounts, use of Golf and Lake amenities.

Detailed job description, including responsibilities, work performed, tools or equipment used, etc.:

POSITION SUMMARY:

Responsible for assisting golfers with their round and encouraging appropriate pace of play.

PRIMARY DUTIES:

- 1) Act as an ambassador to Catamount.
- 2) Ride the course to monitor pace of play and check on golfers.
- 3) Help groups get caught up who fall behind pace.
- 4) Communicate effectively and positively to members.
- 5) Assist with fixing divots on all greens and par 3 tee boxes.
- 6) Deliver lost clubs and other items left behind.
- 7) Know the locations and directions to all golf facilities.
- 8) Help groups locate lost golf balls.
- 9) Maintain radio contact with starter, guest services and golf shop.
- 10) Pick up any trash you may find on the golf course, practice facility etc.
- 11) Re-stock comfort stations.

WORKING CONDITIONS:

- A. Equipment Directly Used:
Golf Car, Miscellaneous tools.
- B. Working Environment:
Driving golf cart, Golf course activities, Practice Facility duties

KNOWLEDGE, SKILLS AND ABILITIES:

- 1) Strong interpersonal/customer service and communication skills.
- 2) Knowledge of the game of golf, rules and etiquette.

Miscellaneous information:

- This is a non-exempt position