



Job title: Facility Cleaning Asst

Number of openings: 1-2

Location: Club Facilities

Duration of job: Seasonal or year-round

Starting date: Now

Days worked: 3-5 days- mornings

Weekend work: As scheduled

Hourly Rate: \$20-\$25/hr.

Position Summary:

This position generally follows a set routine to keep the facilities in a clean and aesthetically desirable condition.

Responsibilities and Duties:

- Sweep, vacuum, wax, and mop the floors
- Sanitize restrooms
- Empty trash, recycling, and compost
- Wash windows, inside and outside
- Stock locker rooms with amenities
- Assist with towel laundering
- Assist with keeping pool deck area clean.
- Maintain cleaning equipment and tools
- Make sure the facilities are clean and meets all safety requirements
- Wash walls, ceilings, and light fixtures regularly
- Perform specific tasks on a daily, weekly, and monthly basis as outlined on facility task lists
- Follow an efficient cleaning schedule to meet the needs of each facility with respect to opening and closing times

Physical Requirements:

This position demands good physical health. The Facility Cleaning Asst will be required to lift, carry, walk, sit, push, pull and work a flexible schedule, must be able to move continuously during work hours and able to lift and/or carry up to 30 pounds.

Work Environment

Requires working in a building environment that can be dusty and dirty, using various cleaning agents, chemicals and solvents. Must be able to work independently with no direct supervision.

Certificates, Licenses, Registrations

Must have own reliable transportation, current driver's license and must be in good standing per Catamount's insurance requirements.

Minimum skills, experience, education, and ability required for this job:

- Positive and friendly attitude
- Must work well independently
- Must be able to effectively communicate with Supervisor and Director of Facilities Maintenance

Miscellaneous information:

- This is a non-exempt position